

## **Appointment Policy**

We have your interest at heart and want you to be completely happy and satisfied with the high quality of your dental care and with the sincere frank discussion of our appointment policy.

Many patients who are used to the “**clinic**” type practice are surprised to find that we are usually on time. Most Doctor’s offices do not actually save time for each individual, but instead appoint several patients at or near the same time. That provides the doctor with a steady flow of patients for treatment, but does not respect the patient’s time.

Occasionally there is a problem with patients who are not used to keeping on schedule and miss or cancel their appointment without 24hr. notice to our office. This disrupts the care we can provide to other patients who are in need of being seen. This is because the doctor’s time is **RESERVED** for each and every patient. We have found that most patients respect our time as much as we respect theirs. When an appointment is missed for any reason, even good ones, our same day cancellations/failed appointment policy will still apply.

We require 24 hour notice for changed appointments or cancelled appointments. There is a **\$50.00 fee** for each same day cancellation or failed appointment. This allows us time to schedule another patient and time is not completely lost. Thank you for your cooperation.

Any questions I have concerning my appointments have been answered. I have read this statement and fully understand it.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please Print Name** \_\_\_\_\_ **Date** \_\_\_\_\_

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